Comparison of key skills specifications 2000/2002 with 2004 standardsX015461July 2004Issue 1

edxLogo_RGB

Mark Scheme

Set 3 2016–2017

Edexcel Functional Skills qualifications in English at

Entry Level 1 – Writing

**General guidance on the use of the mark scheme:**

* Mark crossed out work if it is legible and has not been replaced.
* If the answer is clearly given accept it even if it is not in the answer space.

Entry 1: Writing mark scheme

|  |  |  |
| --- | --- | --- |
| **Task** | **Content required** | |
| **1** | Information may be fictitious but must be appropriate to that required for the prize draw.  Information presented includes full name, address, email address and phone number.  **Written response shows learner is able to:** | |
| **Coverage and range** | **Mark** |
| **Use written words and phrases to present information**   * mostly appropriate completion of details = 2 marks * some incomplete or inappropriate details = 1 mark   Up to a maximum of **two** marks | **2** |
| **Coverage and range** | **Mark** |
| **Construct simple sentences using full stops**   * mostly accurate sentence construction using full stops = 2 marks * some evidence of sentence construction using full stops = 1 mark   Up to a maximum of **two** marks | **2** |
| **Coverage and range** | **Mark** |
| **Spell correctly some personal or very familiar words**   * almost all correct = 2 marks * some correct = 1 mark   Up to a maximumof **two** marks | **2** |
| **Total for task** | | **6** |

|  |  |  |
| --- | --- | --- |
| **Task** | **Content required** | |
| **2** | Appropriate short, informal email inviting a friend to a party.  Task assesses sentence construction.  **Written response shows learner is able to:** | |
| **Coverage and range** | **Mark** |
| **Use written words and phrases to present information**   * appropriate detail and accuracy of expression = 2 marks * brief or limited accuracy of expression = 1 mark   Up to a maximum of **two** marks | **2** |
| **Coverage and range** | **Mark** |
| **Construct simple sentences using full stops**   * mostly accurate sentence construction using full stops = 2 marks * some evidence of sentence construction using full stops = 1 mark   Up to a maximum of **two** marks | **2** |
| **Coverage and range** | **Mark** |
| **Spell correctly some personal or very familiar words**   * almost all correct = 2 marks * some correct = 1 mark   Up to a maximum of **two** marks | **2** |
| **Total for task** | | **6** |

**Assessment coverage grid**

Learners must complete both tasks to meet the coverage and range of the Skills Standards at Entry Level 1.

**Tasks 1 and 2**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Writing**  **Skill Standard**  Write short, simple sentences. | | | | |
| **Criterion**  **Ref. no.** | **Coverage** | **Description** | **No. of**  **marks** | **%** |
| **E1.3.1** | Task 1 and  Task 2 | * use written words and phrases to present information | 4 | 33 |
| **E1.3.2** | Task 1 and  Task 2 | * construct simple sentences using full stops | 4 | 33 |
| **E1.3.3** | Task 1 and  Task 2 | * spell correctly some personal or very familiar words | 4 | 33 |
| **Total for writing** | | | **12** | **100** |

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